

# VERIFICATION OF OBSERVATION/JOB-RELATED EXPERIENCE

Each applicant to the State Technical College of Missouri Practical Nursing program is required to set up and **complete** a total of 4 observation hours other than your current place of employment. **Two forms** must be submitted in order to receive credit for the observation experience. **This form (2 of 2)** must be submitted to comply with requirements for application to the program, and should be completed by the nurse/supervisor overseeing of the observation experience.

**Completed by Applicant:**

Applicant's Name: \_\_\_\_\_

Name of Supervisor  
Overseeing Observation: \_\_\_\_\_

Name of Facility: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Facility Phone: \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Completed by Supervisor:**

I am a **Licensed Practical Nurse (LPN)** and have served in the capacity as supervisor for the practical nursing applicant named above in the field of (place a check (✓) in the appropriate box below):

	PRACTICAL NURSING	Description:
<input type="checkbox"/>	Skilled Nursing (LTC)	
<input type="checkbox"/>	Clinic	
<input type="checkbox"/>	Hospital Acute Care Unit	
<input type="checkbox"/>	Other (Please Explain)	

If additional space is needed, please attach a separate piece of paper.

	Date of Observation	Total Hours	Duties and Responsibilities Performed
<input type="checkbox"/>			

Comment on any work readiness skills, characteristics or qualifications observed that should be considered during the selection process for the PN program. **Please note that if this section is blank, the applicant will not earn credit for the experience.**


*I certify that the above information is accurate to my knowledge.*

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Please mail or fax completed form to:

**STATE TECHNICAL COLLEGE OF MISSOURI**  
**Attn: Admissions**  
 One Technology Drive  
 Linn, Missouri 65051  
 Fax: 573-897-5026  
 Telephone: 573-897-5000